



## HEAD DIVE COACH JOB DESCRIPTION

Arbor Heights Swim and Tennis Club is looking for a part time head diving coach.

### Coaching Duties:

- Provides for individual as well as group instruction and promotes individual and team discipline.
- Coaching staff is prompt in meeting teams for practices and meets/matches.
- Prepares with staff for daily practices.
- Innovative in using new coaching techniques and ideas in addition to proven methods of coaching.
- Provides leadership and develops attitudes that produce winning efforts.
- Structures program and training in order to provide for success, reward, feedback, interest, and effective level of concern for all participants.

*This list of duties is not intended to be a complete list of specific duties and responsibilities.*

### Professional and Personal Relationships:

- Works cooperatively with Board Members.
- Understands and follows rules and regulations as set forth by all governing agencies of the sport.
- Conducts pre-season meeting to inform parents of expectations and responsibilities.
- Listens to parent concerns and responds in a timely and appropriate manner.
- Is fair and consistent with team members.

### Related Coaching Responsibilities:

- Assists in preparation of sports schedule in a timely manner.
- Cooperates in sharing the use of the facilities.
- Maintains self-control and poise; is consistently positive and /or enthusiastic.
- Keeps Board Members informed of any problems related to the sport.
- Displays appropriate conduct towards players, officials, and others during practice and competition.
- Cooperates with parents, other coaches, other clubs and club members.

### Hours:

Regular hours will be weekday afternoons in the spring while public schools are still in session and weekday mornings during the summer after school ends, until the last week of July. You will also be responsible for attending 3 dive meets, held on Fridays in July, as well as the All City Dive Meet the last Saturday in July.

### Compensation:

This is a salaried position. The stipend for the summer will range from **\$6000-\$7200**, depending on experience and knowledge of competitive dive coaching. Compensation for the summer will exceed Washington State Minimum wage on an average hourly basis.